



1. POLICY NAME: **PARTICIPATION IN ANNUAL GRADUATION CEREMONY (ELIGIBILITY)**

2. POLICY CATEGORY: **GENERAL ACADEMIC POLICIES AND PROCEDURES**

3. POLICY STATEMENT:

The American University in Dubai holds its Commencement Exercises once a year following the Spring semester. Administration of this policy is the purview of the Registrar's Office. Any situation requiring more specific interpretation of the policy will be referred to the Provost.

Undergraduate Students

In order to be eligible to participate, candidates for *undergraduate* degrees:

1. must be in good academic standing (cumulative GPA of 2.0 or higher) as of the end of the *Spring* semester;
2. must have *not more than two courses (6 credits, which may include any internship or courses required for minors)* remaining for completion of their degree requirements by the end of the *Spring* semester preceding the graduation ceremony; and
3. must complete the application to participate in the graduation ceremony online at <https://graduation.aud.edu/>, which includes a commitment to take their remaining courses and complete their degree requirements as soon as those remaining courses are offered.

Students who are approved for participation in the graduation ceremony before completing all degree requirements, as described above, are not eligible for school awards or for recognition of graduation honors (*Summa Cum Laude*, *Magna Cum Laude*, *Cum Laude*) at the graduation ceremony. However, these designations will be reflected on transcripts and diplomas if they are justified by the students' CGPA upon completion of all degree requirements.

Graduate Students

In order to be eligible to participate, candidates for *graduate* degrees:

1. must be in good academic standing (cumulative GPA of 3.0 or higher) as of the end of the *Spring* semester;
2. must have *not more than one course (3 credits, including Thesis)* remaining for completion of their degree requirements by the end of the *Spring* semester preceding the graduation ceremony;
3. must complete the remaining course not later than the Fall semester of the same academic year; **OR** (in the case of a Thesis) must have an approved Thesis Proposal with a completion timeline and an assigned Thesis Advisor; **OR** (in the case of an Internship) must have written confirmation

of an approved Internship to be completed not later than the Fall semester of the same calendar year); and,

4. must complete the application to participate in the graduation ceremony online at <https://graduation.aud.edu/>, which includes a commitment to take their remaining course and complete their degree requirements as soon as that remaining course is offered (not later than the Fall semester of the same calendar year, including Internships), OR, in the case of Theses, within the time limit for completion as published on this page.

Students who are approved for participation in the graduation ceremony before completing all degree requirements, as described above, are not eligible for the Graduate Program Award at the graduation ceremony.