Form and description of the process for evaluating the content of a non-accredited degree

Transfer students from programs not accredited by NAAB must submit course syllabi and, when applicable, design portfolios for each course. The dean or department chair will then:

1. Verify the course descriptions and learning outcomes from the original institution align with AUD's equivalent courses and NAAB performance criteria.
2. Consult faculty members with relevant expertise, if necessary.
3. Conduct an online or in-person interview with the transfer student, if deemed appropriate.
4. Document the evaluation results in the official Transfer Course Evaluation form.

Transcript Evaluation Form

Student name		Student ID			
Term of Entry		Program/Major/Track		Non-NAAB accredited programs	

Host Uni. Course	AUD Equiv. Course	credit hours	Comments	Host University/high school name	AUD-Mapped NAAB Citeria	Matched NAAB Criteria
TOTAL Transfer Credit Hours		0				

Admissions Checklist:

300/400 level courses (min. grade B is required)		Exempt from UNIV100		

Approval

Admissions Rep		Date submitted to DOA		
Director of SRA	Sara Sleem	Date Approved		
Pending Admissions		Date		
Submitted to Registrars		Date		
Registrar's Rep.		Date		
Registrar		Date Approved		

The form above is available in *.xls format