

# ADMISSIONS CHECKLIST

AUD reserves the right to evaluate the adequacy of all credentials submitted for admission. Furthermore, students are reminded that omission or falsification of information constitutes sufficient reason for rejection or dismissal. This dismissal, requiring the President's approval, may occur at any time during a student's residence at AUD; i.e., upon discovery of the omission/falsification. Official English translations of all supporting educational documents must be submitted. Translations must be literal (i.e., word-for-word).

Please make sure that the following items are included with your application. Your admission will depend on the receipt of all necessary documents that are required throughout the review of your application.

## APPLICATION, GRADES AND DEGREES

- Completed **Application for Undergraduate Admissions**
- Official school records**  **Grade 10**  **Grade 11**  **Grade 12**
- High School Diploma**, original needed for verification

## ATTESTATIONS & EQUIVALENCIES

- High School Diploma and Grade 12 Attestation**

**High school diplomas and grade 12 transcripts obtained in the UAE** must be attested by the appropriate authority of the UAE Ministry of Education (MOE) following the referring educational zone.

**High school diplomas and grade 12 transcripts obtained abroad** must be attested by:

- |  |    |  |
|--|----|--|
| 1. Ministry of Education of the country of study       | OR | 1. Ministry of Education of the country of study |
| 2. Ministry of Foreign Affairs of the country of study |    | 2. Embassy of the country of study in the UAE    |
| 3. UAE Embassy in the country of study                 |    | 3. UAE Ministry of Foreign Affairs               |

**For British qualifications**, the following standard applies to IGCSE/GCE: grade "C" or above. AS-level and A-level will also be considered with a minimum grade of "D". A combination of seven subjects (O/AS/A) or four subjects (AS/A) is required. True copies of certificates must be attested by the appropriate authority as stated above.

**For secondary school graduates following the MOE and ADEC curricula**, the below is required. The underlined is specifically for Engineering Students.

**Students from the General track:** - 90% Min. average in year 12 / 90% Min. average in the math and the science courses (Physics, Chemistry, Biology) / Pass a preparatory course in Physics at AUD. Any additional Admissions requirements set by the Admissions Office. Pass the national exams with the required score.

**Students from the Advanced Track:** Achieve the minimum score required for acceptance. Any additional admissions requirements set by the Admissions Office. Pass the national exams with the required score.

**Students from ADEC Track:** Pass the advanced math (level 3) and the advanced physics courses (level 3) in high school. Achieve the minimum score for acceptance in AUD. Any additional admissions requirements set by the Admissions Office. Pass the national exams with the required score.

**Equivalency letter** is required from the Knowledge and Human Development Authority (KHDA) (following education zone) for students who graduated from the UAE, and from the UAE Ministry of Education for those who graduated abroad.

**TEST SCORE** . English and Math placement tests are required for admissions. If you have taken any international/national exams (TOEFL/IELTS/EMSAT/SAT, please submit them with your application for evaluation. AUD's code for TOEFL® is C005; AUD's code for SAT® is 2688.

\* Paper-Based TOEFL is accepted only from authorized and approved centers in UAE.

## PERSONAL INFORMATION

- Two recent passport-size photographs**
- Passport photocopy with validity page**  **photocopy UAE Residency Visa**  **photocopy Emirates ID** (both sides)
- Army Exemption Letter** (for all UAE nationals)
- Completed **Health History Form**. This form must be signed and stamped by a Physician. (Enclosed)

## FINANCIAL REQUIREMENTS

Non-refundable application fee of **AED 420**. A reservation deposit (non-refundable) of AED 5,000, which is fully applied toward tuition, is required upon acceptance for admission. *Full balance of tuition is required at least one month prior to the beginning of the term.*

## PROGRAM-SPECIFIC ADMISSION REQUIREMENTS

*In addition to satisfying AUD's general admissions requirements, students who are seeking admission to the Architecture or Engineering programs must submit additional items.*

Students applying to the **Engineering Programs** must also provide the following:

- AUD computer proficiency exam
- AUD Accuplacer™ Math exam
- Secondary school course work in Physics and Math and one other laboratory science

Students applying to the **Architecture Program** must also provide the following:

- a portfolio to be submitted online via <http://applyonline.aud.edu/arch/> consisting of
  - Three artworks of the student's production, which may include paintings, drawings, photographs, models, calligraphy, or animation (relevance to architecture is encouraged), along with a short paragraph commenting on each piece.
  - Photos of three buildings selected worldwide; along with a short paragraph (100 words) justifying the choice of each of the three buildings.
- Applicants with a SAT score of 560 or above may register directly in MATH105 (Precalculus for architecture), those willing to register in MATH 210 (Calculus for architecture), will have to sit for the AUD Accuplacer and test out of MATH105. In the absence of the SAT or if the min. score is not obtained, students can sit for the Math Accuplacer test at AUD instead.

## TRANSFER STUDENTS

- Official transcripts reflecting courses for which transfer credit is sought; attested by the Ministry of Education of the country where the university is in operation
- Attestation not required from American-accredited universities*
- Completed Confirmation of University Records Form. (Enclosed)
- Courses syllabi for courses completed with a grade of "C" or above