

## EVERYTHING YOU NEED TO KNOW

AUD students come from many different countries and backgrounds and bring a wide range of viewpoints, special interests and talents to enrich the learning community.

Selection of students is based on an individual assessment of each applicant. During preliminary evaluation, photocopies of educational documents can be submitted to make informed decisions. Final acceptance is granted once the University has received all necessary documents including official English translations of all supporting documents. Translations must be literal (i.e., word-for-word).

The University reserves the right to evaluate the adequacy of all credentials submitted for admission. Furthermore, students are reminded that omission or falsification of information constitutes sufficient reason for rejection or dismissal. This dismissal, requiring the President's approval, may occur at any time during a student's residence at AUD; i.e., upon discovery of the omission/falsification.

Students should be aware that all original records, letters and other documents provided to AUD as part of the admissions process will remain University property, and will not be returned back at any later stage even if the student drops/withdraws from the University. Physical records not collected within two years for students who do not attend will be destroyed.



Here is what we are looking for when reviewing your Application

### YOUR HIGH SCHOOL RECORDS

- A completed application for admission.
- An official high school/secondary school certificate or its equivalent as approved by the Ministry of Education and an official attested high school/secondary school transcript (academic record) covering the last three years and reflecting a good academic standard. (Required averages vary by school systems. Students should consult AUD's Admissions Office for pertinent requirements)

- High School Diploma, original to be verified.

For British qualifications, the following standard applies to IGCSE/GCE: grade “C” or above. AS-level and A-level will also be considered with a minimum grade of “D”. A combination of seven subjects (O/AS/A) or four subjects (AS/A) is required. These subjects must cover at least four areas out of the following: Math, Languages, Sciences, Humanities/Social Sciences, Arts and Design.

## HIGH SCHOOL CERTIFICATE ATTESTATION AND EQUIVALENCY

True copy of certificates should be attested by the appropriate authority as stated below:

- Grade 12 transcripts obtained in the U.A.E. must be attested by the appropriate authority of the U.A.E. Ministry of Education following the referring educational zone.
- High school diplomas and grade 12 transcripts obtained abroad must be attested by: 1. Ministry of Education of home country 2. Ministry of Foreign Affairs of home country 3. U.A.E. Embassy in home country OR 1. Ministry of Education of home country 2. Embassy of the country of study in the U.A.E. 3. U.A.E. Ministry of Foreign Affairs
- Equivalency letter is also required from the appropriate authority of the U.A.E. Ministry of Education following the referring educational zone for students who graduated from the U.A.E. or the U.A.E. Ministry of Education for students who graduated from outside the U.A.E..

For secondary school: graduates following the MOE and ADEC curricula, the below is required. The underlined is specifically for Engineering students.

- Students from the General track:
  - 90% Min. average in year 12
  - 90% Min. in the Math and the scientific courses (Physics, Chemistry, Biology)
  - Pass a preparatory course in Physics at the university
  - Any additional Admissions requirements set by the Admissions office
  - Pass the National exams with the required score
- Students from the Advanced track:

- Achieve the min. score required for acceptance in the university of choice
  - Any additional Admissions requirements set by the Admissions office
  - Pass the National exams with the required score
- Students from ADEC track:
- Pass the advanced math (level 3) and the advanced physics courses (level 3) in the High school.
  - Achieve the min. score required for acceptance in the university of choice
  - Any additional Admissions requirements set by the Admissions office
  - Pass the National exams with the required score

## YOUR TEST SCORES

- English Requirements: International TOEFL® IBT Min. 79 and 24 in the writing section or TOEFL PBT 550 overall and 4 in the writing section. Academic IELTS™ with 6.5 overall and 6.5 in the writing section or EMSAT 1550-1650 overall and C1 in the writing section, or the equivalent score on another internationally recognized exam (English). AUD's international code for TOEFL® is 0063.

TOEFL®	Score	Academic IELTS™	Score	EMSAT	Score
Internet Based Writing Skills range	79-80 24-30	Overall	6.5	Sum	1550-1650
Paper Based* Essay	550 4	Writing	6.5	Writing	C1

*\*PBT is accepted only from authorized and approved centers in UAE. Students should consult with the Admissions Office for further details.*

- Math Requirements: The University administers the ACCUPLACERTM Exam (Math) to place students in the appropriate Mathematics course. In all programs other than the Engineering and Architecture Program, students may substitute the SAT® for the Math placement provided they achieve the minimum score of 560 in Mathematics. AUD's international code for SAT® is 2688.

SAT®	Score
Math	min. 560

## YOUR PERSONAL INFORMATION

- Two recent passport-size photographs
- Passport photocopy with validity page
- photocopy UAE Residency Visa
- photocopy Emirates ID
- Army Exemption Letter (for all UAE nationals)
- Completed Health History Form. This form must be signed and stamped by a Physician.

## ADDITIONAL REQUIREMENTS - IF YOU ARE SEEKING ADMISSION TO THE ENGINEERING PROGRAM

In addition to satisfying AUD's general admissions requirements, admission to the School of Engineering is contingent upon satisfying either of the following two requirements:

- **Minimum SAT Score:** Applicants must take the SAT® Test and secure minimum score of 560 in Math. It is highly recommended that this test be taken by November of the senior year of high school. (SAT username and password required for verification).

OR

- **Successful Completion of the AUD Pre-Engineering requirements:** Applicants must successfully complete a sequence of Math, Science, English and Computing courses, which must be all taken at AUD. Details of the AUD Pre-Engineering requirements are outlined in the School of Engineering section of this Catalog. Students who fail to satisfy the AUD Pre-Engineering requirements may be granted admission to the School of Engineering only upon securing the minimum SAT MATH 560 score.

Further requirements for Applicants to the School of Engineering:

- **Math requirements:** Math readiness and placement into an appropriate math course will be determined by the university administered ACCUPLACER™ Exam. Students who have the equivalent of MATH 210 transferred from another recognized university will be exempted from taking this Exam. It should be noted that Pre-calculus (MATH 110) credit will not be considered in fulfillment of any of the School of Engineering program requirements.
- **Physics and Labs Requirements:** Engineering students must have completed secondary school course work in Physics and two other laboratory sciences. Applicants who have not completed such course work at the secondary school level will be required to do remedial course work in science prior to taking sophomore-level Engineering courses.

- Computer Proficiency Requirements: Engineering students are required to take the university's Computer Proficiency Exam prior to their first term of admission into Engineering. A student who fails the Exam will be required to enroll in and pass COMP 101 within his or her first term of admission. In such cases, COMP 101 credit will not count towards any of the School of Engineering program requirements.

Students who fail to meet the Pre-Engineering or SAT requirements may continue their studies at AUD in a discipline other than Engineering, provided they are accepted for admission into a new program. The university does not assume any responsibility for loss of credit due to the student's change of program.

### ADDITIONAL REQUIREMENTS - IF YOU ARE SEEKING ADMISSION TO THE ARCHITECTURE PROGRAM

Students applying to the Architecture Program must also provide the following:

- a portfolio to be submitted online via <http://applyonline.aud.edu/arch/> consisting of Three artworks of the student's production, which may include but is not limited to paintings, drawings, photographs, models, calligraphy or animation (relevance to architecture is encouraged), along with a short paragraph commenting on each piece.
- Photos of three buildings selected worldwide along with a short paragraph justifying the choice of each of the three buildings (100 words).
- AUD Accuplacer™ Math exam

### FINANCIAL REQUIREMENTS

- Non-refundable application fee of AED 420. A reservation deposit (non-refundable) of AED 5,000, which is fully applied toward tuition, is required upon acceptance for admission. *Full balance of tuition is required at least one month prior to the beginning of the term.*

### IF YOU ARE A TRANSFER STUDENT

In addition to the above requirements, students transferring into AUD should submit:

- Official/attested transcripts reflecting courses for which transfer credit is sought (Transfer Students must be in good academic standing [i.e., with a minimum 2.0 CGPA on a 4.0 scale or equivalent] at the institution from which they are transferring. AUD may require higher than this 2.0 minimum CGPA. As this depends on the university from which the student is transferring, all transfer applicants should consult the AUD Admissions Office for the requirement pertinent to his or her institution).

- Students transferring from American accredited universities are required to submit an official sealed transcript issued at a recent date to the time of application. E-transcripts should be sent directly to the Admissions Office.
- Students transferring from non-American accredited universities should submit an official transcript bearing the original stamp from the Ministry of Education in the country of study.
- Confirmation of university records. Form should be e-mailed directly from the student's university to the Admissions Office at AUD.
- Syllabi for all courses for which transfer credit is sought (Students should be aware that they will be held responsible for enrolling in any course at AUD prior to receipt of required course descriptions.). Separately, requests for transfer credit that accompany late applications (i.e., those received two months or less prior to the original date of entry) may not be processed prior to the beginning of the semester of first enrollment.

Transfer credit is accepted by AUD solely at its discretion. In the case of courses taken five (5) or more years prior to enrollment, the "age" of such courses may be reason for refusal of transfer credit, contingent upon the assessment of the Dean, Associate Dean or Chair of the academic unit for which transfer credit is sought.

In order for AUD to consider transferring credit from an institution, this institution must be licensed or officially recognized by the Department/Ministry of Education of the country where it is in operation.