



1. POLICY NAME: COMPLETION OF A DECLARED MINOR AND GRADUATION ELIGIBILITY

2. POLICY CATEGORY: POLICIES AND PROCEDURES – UNDERGRADUATE STUDENTS

3. POLICY STATEMENT:

A student who declares a minor is expected to complete all minor requirements no later than completion of his/her degree program requirements. Grades earned on minor courses will be included in the CGPA calculation that determines eligibility to graduate.

In case a student has completed all degree program requirements in time for graduation but still has not completed all courses required for a minor, the student has two options:

1. Withdraw from the minor and apply to graduate: in this case grades received on those minor courses that were completed will still be factored into the CGPA that determines eligibility to graduate.
2. Postpone graduation and complete the minor: the minor course grades will be factored into the CGPA for determining eligibility to graduate, and the minor will be reflected on the transcript as a designation following the name of the degree and major (if any).

There are no options other than the above two. A student may not continue and complete an incomplete minor after graduation.