



## CHANGE OF PROGRAM FORM

*Changes in your program may delay your graduation. Please consult with your Academic Advisor.*

### I. TO BE COMPLETED BY THE STUDENT

- Please note that **changes in program are not automatic and are subject to the approval** of the Dean / Chair of the department to which you're transferring and to Admission requirements.
- All changes are reflected in the student's degree audit in the term following departmental approval.
- Please submit this form to the Registrar for processing after completing Section I
- **Students on a scholarship are not allowed to change programs and must refer to their sponsor.**

STUDENT I.D.	COMPLETE NAME
	SCHOLARSHIP <input type="checkbox"/> NO <input type="checkbox"/> YES, NAME _____
PROGRAM	OLD _____ NEW _____

STUDENT SIGNATURE \_\_\_\_\_ DATE mm/dd/yy \_\_\_\_\_

#### FOR SCHOLARSHIP STUDENTS ONLY

How many courses from the old program will not be transferred into the new program? \_\_\_\_\_

How many additional courses will be required for graduation? \_\_\_\_\_

ACADEMIC ADVISOR'S SIGNATURE \_\_\_\_\_ DATE mm/dd/yy \_\_\_\_\_

### II: TO BE COMPLETED BY DEAN / CHAIR OF THE NEW PROGRAM

NEW DEGREE PROGRAM  APPROVED  NOT APPROVED  APPROVED WITH CONDITIONS

#### Conditions

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DEAN / CHAIR SIGNATURE \_\_\_\_\_ DATE mm/dd/yy \_\_\_\_\_

### III. TO BE COMPLETED BY THE REGISTRAR & ADMISSIONS

ADMISSIONS SIGNATURE\* \_\_\_\_\_ DATE mm/dd/yy \_\_\_\_\_

*\*Required only for Engineering, Architecture, Computer Science, and MBRSC Arabic Track Applicants*

REGISTRAR SIGNATURE \_\_\_\_\_ DATE mm/dd/yy \_\_\_\_\_

OFFICE OF THE REGISTRAR