



PAYMENT POLICIES

PAYMENT MODES

Tuition and fees are due upon registration. Students can pay by cash, checks, and bank drafts or by valid credit cards in the Finance Office. Tuition and fees may also be paid by bank transfer and credit card via written authorization.

CHECK *	
Payable to:	"American University in Dubai"

* Students who submit non-negotiable checks will be assessed AED200 non-refundable administrative charge and must make all additional payments in the form of cash or bank transfer.

BANK TRANSFER *	
Payable to	"American University in Dubai"
Account Number	1000351229
Bank	Commercial Bank of Dubai, Dubai Head Office
Swift Code	CBDUAEADDXB

* Include student name and I.D.# on the payment details.

CREDIT CARD	
For credit card payment done at the Finance Department	a handling fee of about 1.5 % will be added
For credit card payment done outside the Finance Department	a credit card authorization form is to be filled and returned by fax +971 4 399 45 66. Only payment via Visa and Master Cards are accepted and will have additional handling fee of 2 % of the total amount paid

OUTSTANDING BALANCES

A student cannot register until all outstanding balances are cleared. Payments will be credited toward outstanding balances before being applied to current registration charges. Transcripts, grades, diploma and certifications will not be issued for students who have not met their financial obligations.

Fax # +971 4 399 45 66

CREDIT CARD AUTHORIZATION FORM

I, the undersigned, authorize the American University in Dubai to charge an amount of AED _____, plus 2% handling fees, as stated above, to my credit card details mentioned below.

NAME ON CREDIT CARD _____	
SIGNATURE _____	DATE _____
CREDIT CARD TYPE* <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard	EXPIRY DATE _____
CREDIT CARD NUMBER: _____ - _____ - _____ - _____	
PAYMENT DETAILS _____	
UAE TEL No (____) _____	OTHER TEL No (____) _____
FAX No (____) _____	EMAIL _____
STUDENT I.D. _____	COMPLETE STUDENT NAME _____