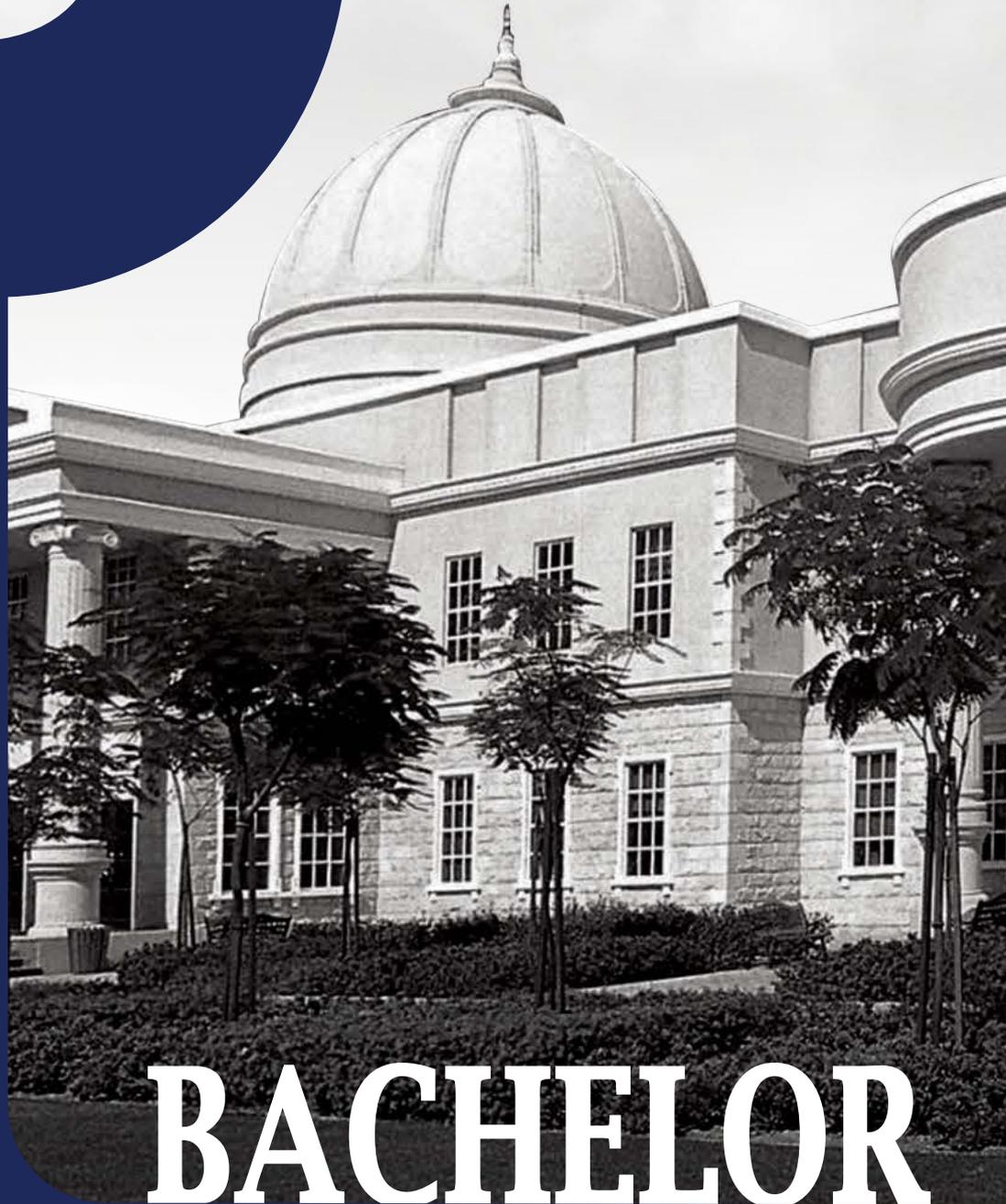# AUD
AMERICAN UNIVERSITY IN DUBAI

BACHELOR

APPLICATION KIT
UNDERGRADUATE ADMISSIONS

MESSAGE FROM THE DIRECTOR OF ADMISSIONS

Dear Student,

We are excited that the American University in Dubai (AUD) is one of your university choices in the region. We are an institution that delivers excellence in teaching and personal and professional development, serving a diverse and global society.

AUD is internationally and locally accredited. It is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), one of six regional accreditation organizations recognized by the United States Department of Education and the Council for Higher Education Accreditation. AUD is also recognized by the UAE Ministry of Education - Higher Education Affairs (MOE-HEA), providing quality education and promoting continuous institutional improvement in an American educational model.

Students choosing AUD will find that it is committed to fostering intercultural understanding, demonstrated through its courses, its worldwide exchange programs, and the many activities and organizations that promote appreciation for cultural diversity. AUD is located in Dubai Media City, a business hub for advertising, communication, media, and marketing companies, which makes it a popular and desirable place.

We hope this kit serves as a guide to help you with the application process. Our Admissions team understands students' educational goals and facilitates the admissions process by answering your questions, ensuring you have a smooth process, and then reviewing your application in a timely manner.

Best wishes,

Carol A. Maalouf
Director of Admissions

FACTS ABOUT THE UNIVERSITY

The American University in Dubai is a private, non-sectarian institution of higher learning founded in 1995.
Over one hundred nationalities are represented in the AUD student body of approximately 2,500.

AUD offers both undergraduate and graduate degrees and Certificates in Middle Eastern Studies and Professional Teaching.

AUD is American not only in name but also in substance, as it places emphasis on the educational, professional and personal growth of each student.

LANGUAGE OF INSTRUCTION English

AUD MASCOT

ACADEMIC YEAR
Fall Semester: September – December
Spring Semester: January – May
Summer I Session: May – June
Summer II Session: July – August

STUDENT LIFE & THE CAMPUS
There are 50 student clubs and numerous annual events including a Week of Welcome, AUD Desert Safari, International Night, Ramadan Tent, AUD Gala Dinner and Award Ceremony, Winter Ball, Thanksgiving Day and UAE National Day.

The **Student Center** houses indoor sports facilities, a barber shop, a beauty salon, a travel agency, a bank, a copy center, a bookstore, a supermarket, and a food court.

Athletic facilities include a 1,300ft track, an 82ft pool, a soccer pitch, three tennis courts, and two basketball/volleyball courts. The soccer field has an outdoor spectators' gallery that accommodates 300 spectators.

The **AUD Knights Arena,** a central indoor stadium, is designed so that it can be divided into two separate courts used for indoor soccer, handball, basketball, or volleyball.

The stadium has a capacity of 2,500 spectators.

Separately, there are two squash courts and a 1,600sqft gymnasium and an aerobics/dancing/music room.

AUD LIBRARY
The AUD Library provides a rich collection of print and electronic resources supporting the academic programs. These resources include: access to over 300,000 books; subscriptions to core academic print and online journals, as well as newspapers and periodicals magazines; and a robust collection of academic and professional online databases. The Library supports course-related information literacy instruction and promotes a communitywide reading culture with a growing collection of literary works including prize - winning titles.

UNDERGRADUATE APPLICANT INFORMATION

First Name (as per passport)

Middle Name (as per passport)

Family Name (as per passport)

Gender ___Male ___Female **Marital Status** ___Single ___Married

Date of Birth (mm/dd/yy)

Nationality (as per passport)

Country of birth

(_____) - _____
Code **Telephone #**

(_____) - _____
Code **Mobile #**

E-mail Address

Mailing Address (to be used for all Admissions correspondences)

Street **Bldg./House** **Floor** **Zip Code**

P.O.Box **City/State** **Country**

PROGRAM DETAILS

1. Have you applied to AUD before? ___No ___Yes When? _____

2. When do you plan to join AUD? ___Fall 20_____ ___Spring 20_____ ___Summer (1) 20_____ ___Summer(II) 20_____
(Please check only one and fill in the year.) *(Sept-Dec)* *(Jan-Apr)* *(May-Jun)* *(Jul-Aug)*

3. I am applying as ___Freshman (first year) ___Transfer ___Audit ___General Studies (Undecided)
___Non-Degree Seeker (NDS) ___Other _____

4. What is your program of choice? *Please check only one*

___ **ARCHITECTURE (B.ARCH.)**

BUSINESS ADMINISTRATION (B.B.A.)
___ General
___ Accounting
___ Economics
___ Finance
___ Management
___ Marketing
___ Advertising and Integrated Marketing Communications

COMMUNICATION AND INFORMATION STUDIES (B.C.I.S.)
___ Arabic track ___ English track
___ Digital Production and Storytelling
___ Journalism

___ **INTENSIVE ENGLISH LANGUAGE (IELP)**

___ **MIDDLE EASTERN STUDIES (CERTIFICATE)**

ENGINEERING
___ Civil (B.S.C.E.)
___ Computer (B.S.Comp.E.)
___ Electrical (B.S.E.E.)
___ Mechanical (B.S.M.E.)

INTERIOR DESIGN (B.F.A.)
___ General
___ Integrated Computational Design

INTERNATIONAL STUDIES (B.A.I.S.)
___ General
___ International Relations
___ Middle Eastern Studies

___ **PSYCHOLOGY (B.A.)**

VISUAL COMMUNICATION (B.F.A.)
___ Advertising
___ Digital Media
___ Graphic Design
___ Studio Art

5. Do you need a student visa? ___No ___Yes

6. Do you require housing accommodation? ___No ___Yes

APPLICATION DETAILS

7. Optional: Do you have a physical, perceptual, psychological, or learning disability? __No __Yes *(Special services may be available.)*

8. Please list any siblings/relatives who either are attending, have attended, or work at AUD

Relation	Name	Attending AUD	Graduated from AUD	Working at AUD *(Please add position)*

9. Are you applying to other universities? __No __Yes, which one (s)? _____

_____

10. How did you find out about AUD?.

__ Referral	__ GETEX Exhibition	__ Social Media	__ AUD Alumni
__ School visit/fair	__ AUD Website	__ Open day at AUD	__ School Counselor
__ NAJAH Exhibition	__ AUD Pace Workshops	__ School Sports Challenge Day at AUD	__ AUD Campus Visit
__ Sharjah Expo	__ AUD Weekend open Day	__ High Achievers Challenge	__ AUD Welcome Day

__ Other (please specify) _____

PERSONAL STATEMENT - *Please Attach*

This Personal Statement is a requirement and represents an important opportunity to outline those aspects of your background which may not appear on your application or your official documents. The statement should explain your personal and career goals and offer an explanation as to why you should be admitted to AUD.

Please answer on a separate sheet and attach to your application.

EXTRA CURRICULAR ACTIVITIES

If any, please describe the kinds of extra curricular activities you engage in or have engaged in.

_____

_____

LANGUAGES

Please list the languages you speak.

_____

_____

_____

PARENT OR GUARDIAN DETAILS

_____

Father/Guardian Name

_____

Father's Nationality

(_____) - _____

Code　**Mobile #**

_____

E-mail Address

_____

Mother/Guardian Name

_____

Mother's Nationality

(_____) - _____

Code　**Mobile #**

_____

E-mail Address

In case of an emergency, please notify:

Name_____

(_____) - _____

Code　**Phone #**

Relation to Applicant_____

Email Address_____

The American University in Dubai evaluates all applications, makes all admission decisions, and treats all students without discrimination regarding race, sex, color, age, religion, national origin, or handicap.

ACADEMIC INFORMATION

You must submit all official academic records (transcripts, mark sheets, certificates, diplomas, degrees) of all secondary and post-secondary educational experiences. Official documents are those mailed directly or submitted in a sealed and stamped envelope to AUD by an educational institution you previously attended. **Official English translations of all supporting educational documents must be submitted.** *Translations must be literal (i.e., word-for-word). Educational documents must be complete records of courses completed thus far. Partial records or excerpts are not acceptable. AUD may require final grades, marks, exams certificates, etc. prior to determining admission.* **Failure to declare prior attendance at an educational institution is considered a serious infringement.**

HIGH SCHOOL INFORMATION

1. Please fill in the following table in chronological order with the last three years of high school attended starting from date of graduation:

School(s) Attended	Grade/Class	City	Country	Academic Year	School Type
					__ Public __ Private __ Home School
					__ Public __ Private __ Home School
					__ Public __ Private __ Home School
					__ Public __ Private __ Home School
Expected Date of Graduation					

High School Curriculum: __ American High School __ British system __ French Bacc __ WAEC __ BTEC __ UAE curriculum

__ IB (International Baccalaureate) __ Indian Board __ Attectat __ Abitur __ Pakistani Board __ Other (please specify): _____

2. Please indicate if you have taken any advanced courses such as: 'A' levels, AP, CLEP, IB Diploma. _____

_____

3. If you are not currently attending a school, please describe your activities since you were last enrolled. *(You may attach a separate sheet.)* _____

COLLEGE/UNIVERSITY INFORMATION

Please fill in the following table in chronological order with your college/university records starting with the last university you have attended:

Colleges/Universities attended	Academic year *(Please specify last term)*	City	Country	Degree Earned *(If any)*

TEST SCORES

TOEFL®		ACADEMIC IELTS™	
Exam Date	Registration No	Exam Date	TRF No:
Overall Score	Writing Score	Overall Score	Writing Score
EMSAT		**SAT®**	
Exam Date		Exam Date	Math
Overall Score	Writing Score	Username	Password
Username	Password		

CONSENT TO RELEASE EDUCATION RECORDS

The American University in Dubai classifies *Directory Information* as the following:
Student name, address(es), telephone number(s), e-mail address(es), birth date and place, program of study, dates of attendance, and credentials awarded. Any other education record is classified as non-directory information and can not be disclosed to any party without the student's consent.

Choose One

___ I **AUTHORIZE** the release of my education records (e.g., grades, GPA, ID, schedule, statement of fees) to the following:

   ___ Parent(s)   Father's Name _____

                      Mother's Name _____

   ___ Financial Sponsor

   ___ Guardian

   ___ University   Address _____

                      Tel   _____ - _____

___ I **DO NOT AUTHORIZE** the release of non-directory education records.

_____

Signature   **Date (dd/mm/yy)**

DECLARATION

If I am accepted by The American University in Dubai (AUD), I agree to abide by the regulations and policies set forth in the *University's Undergraduate Catalog, Student Handbook, Schedule of Tuition Fees, and Enrollment Agreement,* and as stated in this application and online.

I certify that the information that I have provided in this application is true and complete to the best of my knowledge. I fully realize that omissions or falsification of information will be sufficient reason for rejection or dismissal.

IMPORTANT NOTICES

I understand that it is my responsibility to consult with the UAE Ministry of Education for the requirements of high school equivalency prior to commencing studies at AUD. Upon my graduation from AUD, attestation of my degree will be linked to the high school equivalency. I understand that a letter of equivalency is required from the UAE Ministry of Education - Higher Education Affairs (MOE-HEA).

For transfer students who desire UAE attestation for their AUD degree, records of prior universities attended should be validated by the UAE Ministry of Education - Higher Education Affairs (MOE-HEA). Application for transfer credit accompanied by all required documentation (course syllabi) must be submitted during a student's first semester of residence. All transfer credit files (including official transcripts) must be completed during that time. In no case will transfer credit be granted following the one year (calendar) anniversary of the beginning of a student's residence at AUD.

Students should be aware that all records, letters and other documents provided in the original to AUD as part of the admissions process will remain University property. The University reserves the right to evaluate the adequacy to all credentials submitted for admissions.

Students who are not granted admission to AUD or who withdraw their applications should collect their documents within two years; otherwise, their physical records will be destroyed.

A reservation deposit (non-refundable) of AED 5,000, which is fully applied toward tuition, is required upon acceptance for admission. Full balance of tuition is required at least one month prior to the beginning of the term.

_____

Name (please write your full name here)

_____

Signature   **Date (dd/mm/yy)**

AMERICAN UNIVERSITY IN DUBAI
RESERVATION AND ENROLLMENT AGREEMENT & TERMS

- I agree to accept the rules, regulations and fees of the American University in Dubai as stated in the current *Catalog* (which may be modified from time to time) and on the website, and agree to the terms and conditions as stated in the *Undergraduate Application for Admission,* which I acknowledge receiving.

- I understand that students are required to register and successfully complete all developmental courses (ENGL 100, MATH 090, MATH 100, UNIV 100) within three registered terms including that of initial registration and no more than two academic years. Students who fail to successfully complete all their developmental courses within three terms, will be limited to only those developmental courses the next term in which they are enrolled, and may not register for any new courses for-credit; the maximum number of attempts for any of these developmental courses is three. Failure to successfully complete these courses within the above stated time frames and regulations will result in dismissal from the University.

- I understand that the academic year consists of two semesters – fall and spring – and is defined as the period of time beginning with the fall semester in September and extending through the end of the spring semester May. In addition to the academic year, the University conducts two summer sessions, which students may choose to attend.

- I understand that fees, as listed in the *Schedule of Tuition, Fees and Expenses,* are payable in advance. I further understand that all fees must be current before students can begin or continue attendance or receive any University services. All financial obligations to the University must be discharged before grades, transcripts, etc., can be issued or a degree conferred.

- I understand the refund policy is as follows:

(1) Tuition - All refund requests will be processed within 30 days. Refunds are governed by the following regulations:

Withdrawal/dismissal from all classes		Withdrawal from select classes		Withdrawal from IELP classes	
Schedule	*Refund*	*Schedule*	*Refund*	*Schedule*	*Refund*
During Drop/Add*	100%	Until end of Drop/Add*	100%	Until the end of Drop/Add*	100%
Until the end of the second week**	50%	After Drop/Add	0%	After Drop/Add	0%
Until the end of the third week	25%				
After the third week	0%				

For students in the first semester of attendance 100% refund with the exception of the reservation and enrollment deposit of AED5,000 (for undergraduate) which is nonrefundable. See the AUD Academic Calendar for dates of Drop/Add.

** Sunday-Thursday - The refund amount will be a credit to the student's account and carried forward to the following semester. Non-returning students will receive a refund within 30 days of submitting a request form.

(2) Housing Fees and Charges *- The one-time housing security deposit is refundable at the end of the semester if no housing damage has occurred. The housing reservation fee is non-refundable and non-transferable unless the student's application for admission is denied, or the student cancels his/her admission (including conditional) one month prior to the start of the semester for which he or she has paid.*

Note: *AUD has a Refund Policy specific to legal residents of the U.S. State of Georgia. This Policy has been written to be in compliance with Standard Nine of Georgia's Minimum Standards and Criteria for NPEC Institutions. The existence of this Policy is announced during Student Orientation and referenced at the time of exit from AUD (during the account settlement process) of any Georgia resident who requests a refund. A copy of this Policy is available in the Finance Office, the Registrar's Office, and the Office of Institutional Effectiveness.*

- I understand that degrees are conferred by the American University in Dubai as explained in the *Catalog* and on the website. I understand that as a student, I must fulfill all requirements for academic credit and residency before a degree is awarded. I have read the *Catalog* online and have reviewed it, and acknowledge that the information is readily available online. I have been given an opportunity or opportunities to ask questions about the *Catalog* and all other materials I have reviewed. I am satisfied with the information I have received as well as the opportunity to receive additional information as requested.

- As a student of the University, I pledge that all tests taken by me and that all work submitted by me will be original and solely the result of my own efforts.

- I understand that all costs of student supplies are borne by the student, parent, and/or guardian and that the supplies will remain the property of the student.

- I understand that all students, while enrolled at AUD are required to have and maintain private health insurance covering all UAE care on a continual basis and are responsible for all charges related to their medical care. AUD-sponsored students are automatically enrolled in the AUD-sponsored health insurance plan and charged a non-refundable fee on their fall semester bill covering the period September 1 through August 31. AUD non-sponsored students can join the AUD-sponsored health insurance plan at the beginning of each semester, subject to approval from the insurance company.

- I understand the University makes reasonable efforts to provide a safe and secure environment, including making arrangements for transportation, food, housing, recreation, sightseeing, and other services in connection with all trips organized for students. I acknowledge that the University does not assume any liability nor shall it be liable for any injury, damage, loss, accident, or delay for any reason other than its own gross negligence with regard to the foregoing. Therefore, I hereby waive and release any and all claims against the University, its faculty and staff, and their successors and assign any legal representatives for any injury, loss, accident, damage, delay, or expense for any and all injuries suffered by me arising out of the foregoing.

- I agree that the University may use students' pictures, statements, and names for news items, advertising, and publicity for the University.

The UAE Ministry of Education – Higher Education Affairs (MOE-HEA) has officially licensed the American University in Dubai and accredited all of its programs. AUD is also accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award Bachelor's and Master's degrees.

Name: _____ Signature: _____ Date: _____

AUD

AMERICAN
UNIVERSITY
IN DUBAI

CONFIRMATION OF UNIVERSITY RECORDS

This is required from every university attended by the student before joining AUD.
The form should be completed and signed by the Registrar's Office and emailed directly to the AUD Admissions Office at admissions@aud.edu from that university's official e-mail account (personal emails not accepted).

Student Name

University Name

First Semester and Year of Attendance   **Final Semester and Year of Attendance**

Final CGPA/Average (out of total)

__ Full-time   __ Part-time

Country of Attendance

ACADEMIC STANDING

__ Good   __Average   __ Probation   __ Never Attended

__Suspended/Dismissed __ Academic Reasons __ Non-academic Reasons __ Other

COURSES WERE COMPLETED THROUGH/ON:

__ Regular Attendance __ On-Line __ Distant Learning __ Main Campus __ Affiliated Campus

If online courses were taken, please specify course codes

On behalf of the above mentioned university, I confirm the information provided in this form is accurate.

Registrar's Name

Registrar's Email   **Registrar's Telephone Number**

Registrar's Signature   **Stamp Date**

American University in Dubai

AUD HEALTH SERVICES

Dear incoming student,

AUD prides itself on offering quality health services. To maintain our standards and fully address the health and medical needs of our students, the AUD Health Center requires that all AUD students submit the Student Health History Form, _**endorsed by a physician**_, to the AUD Admissions Office, or to the AUD Health Center.

All health information is confidential. Only the following staff members can discuss the content of medical documents, with the health professionals (as needed): President, Vice President, Provost, Dean of Student Services, Director of Student retention and success, and Housing Manager (for dorm students). All student medical records are kept under a locked filing system; they are not released to others without the written consent (Authorization of Health Information Release) of the student or his/her parents. The AUD Health Center personnel are available 24 hours a day to answer any health-related questions and concerns.

Student Health Insurance

Private health insurance covering care in the UAE is mandatory for all AUD **sponsored** students.
Health insurance fees are payable at the time of visa application. (Kindly check fees with Finance).

AUD non-sponsored students are required to have and maintain private health insurance covering all UAE care. They can join the AUD-sponsored health insurance plan at the beginning of each semester subject to approval from the insurance company. Insurance fees are subject to change.

Students with Special Medical Condition: Students of Determination

The American University in Dubai aims to guarantee an integrated and inclusive learning experience for students with special needs. It is committed to providing students of determinations with reasonable accommodations and equal access to university programs and activities. Special needs comprise disabilities that limit one or more major life activities and medical issues requiring special and immediate intervention.
Special Needs cases could be Physical, Mental, or related to Learning disorders.
The Health Center welcomes and encourages students with special needs to identify themselves and to seek the needed support.

Best wishes for a healthy educational experience at AUD

**Nelly Halabi**
**Health Center Director**

AUTHORIZATION FOR DISCLOSURE OF HEALTH HISTORY INFORMATION

By signing this form, I give permission to the AUD Health Center Director to disclose the content of my health history form. I understand that I have the right to revoke this consent at any time by notifying the University Health Center in writing.

Failure to sign this form constitutes non-authorization.

_____   _____
Signature   Date (dd/mm/yy)

HEALTH HISTORY FORM

*In order for the Health History Form to be approved, it is mandatory that the questionnaire be completed and stamped **by a physician** and that all immunizations are current. This form is to be submitted during registration.*
To the examining physician: Thank you for completing this form.

Student Name | **ID #** | **Semester**

Gender __Male __Female
Date of Birth (mm/dd/yy) | **Nationality** | **Blood Group**

In Case of Emergency Contact

Contact Name 1 | **Contact Name 2**

Mobile # | **Mobile #**

E-mail Address | **E-mail Address**

Please indicate if the student has any of the following illnesses or conditions. List any medicine the student is currently taking for the condition.

Condition			Medication
Migraine	__Yes	__No	Medication_____
Back Problems	__Yes	__No	Medication_____
Blood Pressure	__Yes	__No	Medication_____
Psychological Problems: ADD, ADHD, Depression, etc...	__Yes	__No	Medication_____
Learning Disorder: Dyslexia, Dyscalculia, etc...	__Yes	__No	Medication_____
Neurological Problems	__Yes	__No	Medication_____
Anxiety Problems	__Yes	__No	Medication_____
Anemia	__Yes	__No	Medication_____
Kidney Problems	__Yes	__No	Medication_____
Diabetes	__Yes	__No	Medication_____
Chest Problems: Asthma	__Yes	__No	Medication_____
Jaundice	__Yes	__No	Medication_____
Stomach/Gastric Problems	__Yes	__No	Medication_____
Heart Problems	__Yes	__No	Medication_____
Malaria	__Yes	__No	Medication_____
Epilepsy	__Yes	__No	Medication_____
Chickenpox	__Yes	__No	If yes, please state date_____
Vision Disorder	__Yes	__No	If yes, please state_____
Hearing Problem	__Yes	__No	If yes, please state_____
Past surgeries	__Yes	__No	If yes, please state date, name and reason_____
Medication Allergies	__Yes	__No	If yes, please state name and type of reaction_____ Medication_____
Food allergies	__Yes	__No	If yes, please state name and type of reaction_____ Medication_____
Environmental allergies i.e. wasp stings, bites, dust, pollen	__Yes	__No	If yes, please state name and type of reaction_____ Medication_____

Is the applicant on a long-term treatment for any medical condition?   __Yes __No If yes, please state_____

Is the applicant suffering from any other illnesses, not listed above?   __Yes __No If yes, please state_____

Is the applicant current with immunizations   __Yes __No If yes, please state last booster:

DT, Polio	Date_____	MMR	Date_____
Hep. A	Date_____	Hep. B	Date_____
Meningitis	Date_____	Varicella (Chickenpox)	Date_____

Physician Name, Signature & Stamp | **Date (dd/mm/yy)**

AUD

AMERICAN
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IN DUBAI

ADMISSIONS CHECKLIST

AUD reserves the right to evaluate the adequacy of all credentials submitted for admission. Furthermore, students are reminded that omission or falsification of information constitutes sufficient reason for rejection or dismissal. This dismissal, requiring the President's approval, may occur at any time during a student's residence at AUD; i.e., upon discovery of the omission/falsification. Official English translations of all supporting educational documents must be submitted. Translations must be literal (i.e., word-for-word).

Please make sure that the following items are included with your application. Your admission will depend on the receipt of all necessary documents that are required throughout the review of your application.

APPLICATION, GRADES AND DEGREES

___ Completed *Application for Undergraduate Admissions*

___ **Official school records** ___ **Grade 10** ___ **Grade 11** ___ **Grade 12**

___ **High School Diploma**, original needed for verification

ATTESTATIONS & EQUIVALENCIES

___ **High School Diploma and Grade 12 Attestation**

High school diplomas and grade 12 transcripts obtained in the UAE must be attested by the appropriate authority of the UAE Ministry of Education - Higher Education Affairs (MOE-HEA) following the referring educational zone.

High school diplomas and grade 12 transcripts obtained abroad must be attested by:
1. Ministry of Education of the country   OR   1. Ministry of Education of home country
2. Ministry of Foreign Affairs of home country   2. Embassy of the country of study in the UAE
3. UAE Embassy in home country   3. UAE Ministry of Foreign Affairs

For British qualifications, the following standard applies to IGCSE/GCE: grade "C" or above. AS-level and A-level will also be considered with a minimum grade of "D". A combination of seven subjects (O/AS/A) or four subjects (AS/A) is required. These subjects must cover at least four out of the following areas: Math, Languages, Sciences, Humanities/Social Sciences, Arts and Design. True copies of certificates must be attested by the appropriate authority as stated above.

For secondary school graduates following the MOE and ADEC curricula, the below is required. The underlined is specifically for Engineering Students.

Students from the General track: - 90% Min. average in year 12 / 90% Min. average in the math and the science courses (Physics, Chemistry, Biology) / Pass a preparatory course in Physics at AUD. Any additional Admissions requirements set by the Admissions Office. Pass the national exams with the required score.

Students from the Advanced Track: Achieve the minimum score required for acceptance. Any additional admissions requirements set by the Admissions Office. Pass the national exams with the required score.

Students from ADEC Track: Pass the advanced math (level 3) and the advanced physics courses (level 3) in high school. Achieve the minimum score for acceptance in AUD. Any additional admissions requirements set by the Admissions Office. Pass the national exams with the required score.

Equivalency letter is required from the Knowledge and Human Development Authority (KHDA) (following education zone) for students who graduated from the UAE, and from the UAE Ministry of Education for those who graduated abroad.

TEST SCORE if available at the time of submission or the scheduled test date. *AUD's code for TOEFL® is 0063; AUD's code for SAT® is 2688.*

___ **International TOEFL®** *or* ___ **IELTS™** ___ **SAT® Reasoning Test**

TOEFL®	Score	Academic IELTS™	Score	EMSAT	Score	SAT®	Score
Internet Based Writing Skills range	min. 79 min. 24	Overall Score	6.5	Sum Score	1550-1650	Math	min. 560
Paper Based* Essay	550 4	Writing Score	6.5	Writing Score	CI		

* Accepted only from authorized and approved centers in UAE.

PERSONAL INFORMATION
___ **Two recent passport-size photographs**
___ **Passport photocopy with validity page** ___ **photocopy UAE Residency Visa** ___ **photocopy Emirates ID** (both sides)
___ **Army Exemption Letter** (for all UAE nationals)

___ Completed *Health History Form.* This form must be signed and stamped by a Physician. (Enclosed)

FINANCIAL REQUIREMENTS
___ Non-refundable application fee of **AED 420**. A reservation deposit (non-refundable) of AED 5,000, which is fully applied toward tuition, is required upon acceptance for admission. *Full balance of tuition is required at least one month prior to the beginning of the term.*

PROGRAM-SPECIFIC ADMISSION REQUIREMENTS
In addition to satisfying AUD's general admissions requirements, students who are seeking admission to the Architecture or Engineering programs must submit additional items.

Students applying to the **Engineering Programs** must also provide the following:
___ AUD computer proficiency exam
___ AUD Accuplacer™ Math exam
___ Secondary school course work in Physics and two other laboratory sciences

Students applying to the **Architecture Program** must also provide the following:
___ a portfolio to be submitted online via http://applyonline.aud.edu/arch/ consisting of
- Three artworks of the student's production, which may include paintings, drawings, photographs, models, calligraphy, or animation (relevance to architecture is encouraged), along with a short paragraph commenting on each piece.
- Photos of three buildings selected worldwide; along with a short paragraph (100 words) justifying the choice of each of the three buildings.
___ AUD Accuplacer™ Math exam

TRANSFER STUDENTS
___ Official transcripts reflecting courses for which transfer credit is sought; attested by the Ministry of Education of the country where the university is in operation
Attestation not required from American-accredited universities
___ Completed Confirmation of University Records Form. (Enclosed)
___ Courses syllabi for courses completed with a grade of "C" or above

AUD | OFFICE OF ADMISSIONS

ADMISSIONS AT AUD

The mission of the Office of Admissions is to admit to AUD's degree programs students who possess appropriate credentials and the demonstrated capacity and potential to successfully complete the educational programs provided by the university and meaningfully participate in the total educational experience offered by AUD.

The Admissions Office consists of a professional team that assists prospective students gain accessibility to opportunities in higher education. The Admissions team is held to a high level of integrity and is charged with providing quality service and accurate information to all students.

AUD Admissions Office

P. O. Box 28282, Dubai, UAE

T. +971 4 399 9000

admissions@aud.edu

www.aud.edu

For specific admissions requirements, please check the *AUD Undergraduate Catalog* on our website or contact the Admissions Office.

ACCREDITED

IN THE UAE & THE USA

AUD is officially licensed by the UAE Ministry of Education – Higher Education Affairs (MOE-HEA) The Ministry has accredited the university's undergraduate and graduate programs, in addition to Certificate programs in Middle Eastern Studies and Professional Teaching. The university is also accredited in the USA by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award Bachelor's and Master's degrees.