

# CONSENT TO RELEASE “EDUCATION RECORDS”

## MANDATORY TO BE FILLED BY THE APPLICANT

The American University in Dubai classifies **Directory Information** as the following:

Student name, address(es), telephone number(s), email address, birth date and place, program of study, dates of attendance and credentials awarded. Any other education record is classified as non-directory information and can not be disclosed to any party without the student’s consent.

I **AUTHORIZE** to release my education records (e.g., grades, GPA, ID, schedule, statement of fees etc.) to the following:

Parent(s)/Guardian Name \_\_\_\_\_

Financial Sponsor Name \_\_\_\_\_

Other, please specify: Name \_\_\_\_\_

Tel \_\_\_\_\_ - \_\_\_\_\_

I **DO NOT AUTHORIZE** the release of non-directory education records.

\_\_\_\_\_  
Signature

## DECLARATION

### MANDATORY TO BE SIGNED BY THE APPLICANT

If I am accepted by The American University in Dubai (AUD), I agree to abide by the regulations and policies set forth in the *University’s Undergraduate Catalog, Student Handbook, Schedule of Tuition Fees, and Enrollment Agreement* and as stated in this application and online.

I certify that the information that I have provided in this application is true and complete to the best of my knowledge. I fully realize that omissions or falsifications of information will be sufficient reason for rejection or dismissal.

### IMPORTANT NOTICES

I understand that it is my responsibility to consult with the U.A.E. Ministry of Education for the requirements of high school equivalency prior to commencing studies at AUD. Please note that upon graduation from AUD, attestation of your degree will be linked to the high school equivalency. I understand that a letter of equivalency is required from the U.A.E. Ministry of Education.

For transfer students who desire U.A.E. attestation for their AUD degree, records of prior universities attended should be validated by the U.A.E. Ministry of Higher Education and Scientific Research.

Students should be aware that all records, letters and other documents provided in the original to AUD as part of the admissions process will remain university property. The university reserves the right to evaluate the adequacy to all credentials submitted for admissions.

Students who are not granted admission to AUD or who withdrew their application should collect their documents within two (2) years; otherwise, their physical records will be destroyed.

\_\_\_\_\_  
Name (please write your full name here)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date (dd/mm/yy)